

**HOOGHLY COCHIN SHIPYARD LIMITED**  
**HOWRAH- 711109**

**Vacancy Notification No. HCSL/HR/RECTT/APPRENTICE/2025-26/2 dated 19.12.2025**

**NOTIFICATION FOR ENGAGEMENT OF ITI (TRADE) APPRENTICES**  
**UNDER APPRENTICESHIP ACT 1961**

**Online Registration of Application form: from 19.12.2025 to 08.01.2026**

Hooghly Cochin Shipyard Limited (Hooghly CSL), a Wholly Owned Subsidiary of Cochin Shipyard Limited, a listed premier Mini Ratna Schedule 'A' Company of Govt of India, invites **Online applications** from eligible ITI (Trade) certificate holders (passed during calendar 2021,2022,2023,2024 & 2025) domiciled in West Bengal, for undergoing one year Apprenticeship training under the Apprenticeship Act 1961 at Hooghly Cochin Shipyard Limited.

**I. ITI (TRADE) APPRENTICES: -**

**TABLE-I**

Sl. No	Trade	Number of seats	Stipend per month
1	Electrician	2	₹ 11,000/-
2	Painter (General)/ Painter (Marine)	1	
3	Mechanic Diesel	1	
4	Pipe Fitter/Plumber	1	
<b>Total</b>		<b>5</b>	

**II. ELIGIBILITY CRITERIA:**

**TABLE-II**

Criteria	ITI (Trade Apprentices)
Education	<ul style="list-style-type: none"><li>• Pass in Xth Standard</li><li>• Pass in ITI (National Trade Certificate – NTC) in any one of the trades mentioned in the Table-I.</li></ul>
Age	Minimum 18 years as on <b>08.01.2026</b>
Physical Standards	As prescribed in Clause 4 of the Apprenticeship Rules 1992, and the amendments thereof, if any.
Reservation	Reservation shall be applicable as per Government of India Rules.

**Those candidates having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such a certificate, their candidature will not be considered.**

- III. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprenticeship Act 1961. **Those who have undergone apprenticeship training in any other organization for any duration under the Apprenticeship Act 1961 are not eligible to apply.**
- IV. **MINIMUM PHYSICAL STANDARDS:** As prescribed in Clause 4 of the Apprenticeship Rule 1992, and amendments thereof if any.
- V. **SELECTION PROCEDURE:**
- A. Only candidates who have passed the prescribed qualification during the calendar year 2021,2022,2023, 2024 & 2025 and are domicile of West Bengal shall be considered. Short-listing of candidates for selection will be done based on the percentage of marks obtained in the basic prescribed qualification as applicable to the respective disciplines. In case, same percentage of marks is secured by more than one candidate in prescribed qualification, relative merit shall be decided based on seniority in passing year.
- B. Candidates short-listed for the certificate verification prior to selection should bring the original certificates towards proof of age, qualification, percentage of mark etc. and self-attested copies of all these certificates, for verification and their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.
- C. Those candidates who successfully complete certificate verification shall be provisionally considered for selection against the notified training seats in the order of merit, subject to medical fitness.
- VI. **TRAVEL EXPENSES:** No travel expenses are admissible during apprenticeship training period.
- VII. **BOARDING/LODGING:** Boarding or lodging will not be provided by Hooghly CSL during the apprenticeship training period.
- VIII. **APPLICATION FEE:** Nil.
- IX. **REGISTRATION AND SUBMISSION OF APPLICATION:**
- A. Interested Candidates who fulfil the above-mentioned eligibility criteria should **go through the google form link mentioned <https://forms.gle/33fqaGnZYvbEyxH59> fill the applicant details as mentioned in the form. Applicants should not submit the more than one application. Applicant once submit shall be final one.**
- B. Applicants should ensure that all the entries in the form have been correctly filled in and submit the details with attachment with the required documents as mentioned above/in the form. Change in the data submitted in the application after final submission of the same through online will not be considered. Filling of duplicate application & junk/garbage details in any of the fields can leads to rejection of application.

- C. Application must be complete in all respects as per this advertisement notification. Please note that incomplete application form shall not be considered.**
- D. The Google Form will remain functional for the purpose of submitting the application from 19.12.2025 to 08.01.2026.**
- E. Required Documents for submission is to be Recent Pass Photo and (Class 10<sup>th</sup> Certificate, ITI Marksheet & Certificate, Aadhar card All documents should be merge in one PDF under 10 MB)**
- F. Online application path Click the google form link <https://forms.gle/33fqaGnZYvbEyxH59> -> Email -> Trade Applied for -> Confirmation regarding previous training -> Candidates Personal Details -> Candidates Contact Details -> Educational Qualification Details -> Documents (All certificates should be merge in one PDF) -> Submit.**

**X. General**

- A. Applicants are advised to make sure that they are meeting the eligibility requirements as per the notification before submitting the applications.**
- B. Hooghly CSL reserves the right to call for any additional documentary evidence from applicants in support of educational qualification / other notified eligibility requirements as indicated in their online application.**
- C. No correspondence regarding the rejection of application in case of ineligibility shall be entertained.**
- D. Call letters for certificate verification shall not be sent to the short-listed candidates by post. They shall be informed by e-mail from [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com)/publication on the HCSL website ([www.hooghlycsl.com/career](http://www.hooghlycsl.com/career)) in the careers section / CSL website ([www.cochinshipyard.in/career](http://www.cochinshipyard.in/career) → [HCSL, Kolkata](#)). All correspondence with applicants will be through registered email ID only. Candidates shall frequently verify email/website for updates.**
- E. Mere submission of application through online, Issue of call letter and attending selection process shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.**
- F. Upon completion of the apprenticeship period, Hooghly CSL shall have no obligation to offer employment to such apprentices nor can the apprentice claim right for employment on the grounds of completion of Apprenticeship.**
- G. The number of training seats indicated in this notification is based on existing requirement and shall vary depending on the future requirements.**
- H. Notwithstanding the above or any other conditions, Hooghly CSL reserves the right not to fill up the training seats notified. Further, the filling up of the notified training seats shall be subject to the suitability of candidates in the rank list and availability of training facilities. Hooghly CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises.**

- I. Candidate should ensure that marks are entered correctly. In the event of difference between entered marks and mark sheet uploaded, the application will be summarily rejected.
- J. If at any stage it is found that any information furnished is false/ incorrect or there has been suppression of facts and information, the candidate shall not be considered for selection and candidature/ appointment will be cancelled/rejected without further notice.
- K. Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- L. All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- M. Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Howrah/Kolkata and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- N. Any amendment, modification or addition to this advertisement shall be published in the Hooghly CSL/CSL website only.
- O. For any queries, please contact us via e-mail [careers@hooghlycsl.com](mailto:careers@hooghlycsl.com)/call us at [033- 2955 8283](tel:033-29558283) [Extn:241](tel:033-29558283)

XI. **IMPORTANT DATES:**

**Commencement of Online Application : 19<sup>th</sup> December, 2025.**

**Last Date of Online Application : 08<sup>th</sup> January, 2026.**

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”  
“ONLY INDIAN NATIONALS NEED TO APPLY”**

Sd/-  
SENIOR MANAGER (IR & HR)