

HOOGHLY COCHIN SHIPYARD LIMITED
(A WHOLLY OWNED SUBSIDIARY OF COCHIN SHIPYARD LIMITED)
KOLKATA - 700017

No. HCSL/HR/RECTT/CONT/029/2023-24

29.08.2023

WALK-IN SELECTION FOR HOOGHLY COCHIN SHIPYARD LIMITED (HCSL)
WORKMEN ON CONTRACT BASIS

Hooghly Cochin Shipyard Limited (HCSL), a Wholly Owned Subsidiary of Cochin Shipyard Limited invites applications through Walk-in selection for filling up of the following workmen posts on contract basis at Kolkata.

I. Name of Post, Number of Vacancy/Reservation, Educational Qualification & Experience :-

Sl. No.	Name of the Post	No. of Vacancies/Reservation	Educational Qualification	Experience#
1	Driver (Ambulance & other Vehicles) on contract basis Note:- <i>Only Male candidates shall apply.</i>	1 post (UR)	a) Pass in SSLC. b) A valid Driving License for driving Heavy Motor Vehicles issued by the Union of India.	Minimum of three years experience as Heavy Vehicle Driver in <ul style="list-style-type: none">• Public or Private Sector Undertakings or• Government hospitals or Private hospitals.

II. Period of Contract & Place of Posting:

a) All posts above are temporary in nature and for a maximum period of three years subject to project requirements and performance.

b) The posting shall be at Kolkata for Hooghly Cochin Shipyard Limited (HCSL)/any other CSL units/ project sites as desired by HCSL.

III. Remuneration:

The remuneration details for the posts are detailed under:

Name of post	Contract Period	Consolidated Pay (per month)	Compensation for Extra Hours of Work (per month)
Driver (Ambulance & other Vehicles) on contract basis	First year	₹ 22100/-	₹ 4600/-
	Second year	₹ 22800/-	₹ 4700/-
	Third year	₹ 23400/-	₹ 4900/-

IV. Age:

a) Age shall not exceed 50 years as on 06.09.2023.

V. Method of Selection:

a) Candidates meeting the requirements shall attend a Walk-in selection to be held on 06.09.2023 from 09:00AM to 02:00PM at Hooghly Cochin Shipyard Limited, Nazirgunge

- b) The method of selection and weightages assigned for the final selection are as under:-
- i. For Driver (Ambulance & other Vehicles) on contract basis:-
The method of selection shall include an Objective type test and Practical Test. Accordingly, weightages are assigned to the following parameters for final selection:
 - Objective type test : 30 %
 - Practical Test : 70 % (Based on grades obtained in the test)
 - Total : 100%
 - Based on the marks secured by the candidates in the Objective Type Test and Practical Test, post wise merit lists shall be prepared. The candidates shall be further short listed for appointment based on the marks secured in the Objective Type Test and Practical Test, in the order of merit, subject to Medical Fitness. In case, same marks secured by more than one candidate, marks scored in the Discipline part of the Objective Type Test shall be the basis of determining the order of merit list. In case of a tie thereafter, relative merit shall be decided based on seniority in age.
- c) Candidates are requested to report for Walk in selection at the above venue on given dates within the stipulated time after which candidates shall not be permitted.
- d) Candidates who attend the walk-in selection, who are short-listed based on the eligibility requirements, and successfully complete the certificate verification shall only be allowed to attend the selection tests. Depending on the number of short-listed candidates, the selection tests shall be held on the same day or on next / later dates, as informed separately to the short-listed candidates.
- e) HCSL reserves the right to fix minimum marks for pass in the tests at its sole discretion.

VI. Mode of receipt of application:

- a) Applicants meeting the requirements notified shall submit their application in the format as per Annexure-I given along with this advertisement on our website www.cochinshipyard.com (Career page) on the date of walk-in-selection. Application submitted in any other mode shall not be accepted. Application once submitted shall be final.
- b) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of your application.
- c) Original certificates towards proof of age, qualification, experience, caste etc and self-attested copies of all these certificates, should be produced for verification prior to the selection and their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.
- d) The candidates attending the walk-in-selection should submit the following:-
 - i) Application form in Annexure I with recent passport size photograph pasted on the application.
 - ii) A photo-identity proof (in original)
 - iii) Original & self attested copy of Aadhaar Card.
 - iv) Original Certificates and testimonials, in proof of age/date of birth, educational

qualifications, experience, caste and self attested copies of the certificates.

VII. Conditions:

A. Reservation:

- i) Government of India Directives on reservation applicable for Scheduled caste (SC)/ Scheduled Tribe (ST)/ Other Backward Class (OBC)/ OBC (Minority)/ Economically Weaker Sections (EWS) /Persons with Benchmark Disabilities (PwBD)/ Ex-servicemen (ESM) candidates shall apply subject to meeting the eligibility requirements.
- ii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.
- iii) Candidates belonging to SC/ST/OBC (Non Creamy Layer), should produce a valid recent community certificate in the prescribed format issued by the Revenue Authority not below the rank of the Tahsildar, failing which their candidature shall not be considered against the respective categories.

B. Physical Requirements for Persons with Benchmark Disabilities (PwBD) for the posts

Sl. No	Name of Posts	Categories of Persons with Benchmark Disabilities (PwBD) as per clause 2.2 of DoPT OM dated 15.01.2018	Physical Requirements
1	Driver (Ambulance & other Vehicles) on contract basis	Categories of PwBD under clauses 2.2 (c)	S, ST, W, MF, BN

Abbreviations used: S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, MF=Manipulation by Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, PP=Pulling & Pushing, H=Hearing, C=Communication.

C. Qualification:

- i) The minimum qualification stipulated for the posts must be from an Institute/ Examination Board recognized by AICTE/ appropriate statutory authority in India/State/Central Government.
- ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such Certificate, their candidature shall not be considered.
- iii) Self-attested copies of certificates of the educational qualification as mentioned in Clause I should be produced at the time of walk-in-selection failing which they shall not be permitted to attend the selection.

D. Experience:

- i) Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. Period of post qualification experience shall be reckoned as on 11 February 2021.
- ii) The period of Apprenticeship Training in the relevant trade/discipline under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration

shall also be treated as experience.

- iii) Applicants who are presently working in any company (Private/ Public sector /Govt), in the absence of experience certificate, should submit copy of Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their application, failing which they shall not be considered for further selection.
- iv) Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant qualification in the Armed Forces. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience in the relevant qualification in the Armed Forces, as proof of experience during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.

E. General:

- i) In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the certificate verification and tests and follow the instructions as listed under:-
 - a) All candidates should strictly follow the extant ICMR guidelines prior to attending the walk in selection / tests.
 - b) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
 - c) All candidates attending the walk in selection shall wear appropriate face masks properly covering their nose, mouth, chin etc, carry personal hand sanitizer (50ml). The candidates shall remove the mask at gates for identification. **THOSE CANDIDATES WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**
 - d) All candidates seeking entry into the venue have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations.
 - e) **NO CROWDING AT THE VENUE OF CERTIFICATE VERIFICATION OR GATES FOR ENTRY/EXIT SHALL BE PERMITTED.**
 - f) All candidates shall avoid touching any pillars, bars, hand rails etc with the naked hands.
 - g) All candidates should remove their jackets/overcoats etc at the gates for security check.
 - h) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
 - i) Wearing of masks, Social distancing and queue system shall be strictly adhered.
 - j) Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the Walk in selection / tests. Persons with these symptoms shall not come for the selection and require to consult doctors nearest to their place of residence or quarantine facility or Govt. hospital immediately. They shall not be permitted for further selection process.

- k) All candidates shall bring their own water bottles, preferably transparent water bottles / other refreshments and avoid sharing of personal items.
 - l) All candidates shall bring their own stationery items and avoid sharing of such items.
 - m) Movement to any other areas / buildings other than the venue of walk in selection and tests shall be strictly prohibited.
- ii) Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting the applications.
- iii) Definition of Ex-serviceman:- Ex-serviceman is a person
- (a) who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
 - (i) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (ii) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) who has been released from such service as a result of reduction in establishment;
 - (b) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
 - (c) personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
 - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; Or
 - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
 - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- iv) CSL on behalf of HCSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail careers@hooghlycsl.com. However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- v) No TA/DA shall be paid to the candidates for attending the selection.
- vi) The vacancies are purely on contract basis for a specific period and HCSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- vii) Candidates should be of sound health and satisfy the medical fitness standards as fixed by the CSL on behalf of HCSL. The candidates short-listed for appointment should

undergo a medical examination in the hospitals as prescribed by CSL and medical fitness further subject to certification by the Chief Medical Officer of CSL on behalf of HCSL.

- viii) CSL on behalf of HCSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any related to previous employment of any candidate already working in Government/Public Sector Undertakings.
- ix) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- x) Rank lists shall be maintained for the post and shall be operated only in the event of occurrence of a vacancy caused by non-joining of a candidate from the rank list within the date of joining as stipulated in the offer of appointment issued to the candidate, OR, where a candidate joins the post and in the event of separation of a person on account of death or resignation from the post during the period of one year from the date of joining. The validity period of the rank list shall be upto one year from date of publication of results, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy and the actual number of post filled up against this notification shall under no circumstances exceed the number of vacancies indicated in this notification.
- xi) Notwithstanding the above or any other conditions, CSL on behalf of HCSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL on behalf of HCSL reserves the right to restrict/alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.
- xii) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- xiii) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- xiv) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xv) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xvi) For any queries please contact us via e-mail careers@hooghlycsl.com.

VIII. Important Dates:

Dates of Walk-in-Selection : 06.09.2023
Venue of Walk-in-Selection : Hooghly Cochin Shipyard Limited, Nazirgunge Unit

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ ONLY INDIAN NATIONALS NEED APPLY”

Sd/-
CHIEF EXECUTIVE OFFICER, HCSL